



**KHURANA & KHURANA**  
**ADVOCATES AND IP ATTORNEYS**

Full-Service IP and Commercial Law Firm

IP | Media Law | Corporate Law | Taxation

Offices: Delhi | Noida (NCR) | Mumbai | Pune | Bangalore | Indore | Hyderabad  
Malaysia | Sri Lanka | Myanmar | Vietnam | Bangladesh | Nepal | USA  
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### About Khurana & Khurana:

Khurana & Khurana is a leading Legal 500, MIP, IAM, Asia-IP, Acquisition-INTL, Corp-INTL, and Chambers & Partners recommended / ranked full service IP and Commercial Law Firm in India with exclusive affiliate offices in Bangladesh, Vietnam, USA, Myanmar, Malaysia, Sri Lanka, and Nepal and represents Indian and International clients ranging from small start-ups to Fortune 10 companies through its team of over 140 professionals spread across 7 offices in India and focusing on all aspects of IP, Commercial Law, Taxation law, Labour Law and Media/Entertainment Matters.

### Exemplary Firm Facts

- Established in 2008
- K&K focuses on Intellectual Property (IP), Commercial and Tax Litigation Practices
- Managing a Patent Portfolio of over 8000 Applications and Trade Mark of over 15000 Applications
- IIPRD focuses on IP Asset Management, Litigation Support, Patent Support Mandates
- Over 140 Professionals
- 7 Offices in India (Noida, Delhi, Bangalore, Mumbai, Pune, Hyderabad, and Indore)
- 7 Offices in South Asia (Malaysia, Myanmar, Sri Lanka, Vietnam, Nepal, Bangladesh, and India)
- 1 US Client Coordination Office
- Memberships of AIPLA, APAA, INTA, AIPPI, LES, NASSCOMM, PHD Chambers, ABLE, Patent Office, FICCI, etc.
- Rankings and Recommendations from IAM, Chambers and Partners, Legal 500, Managing IP, Asia IP, Corp-INTL, and Acquisition-INT

## Core Accounting and Taxation Service Verticals

Khurana and Khurana offers comprehensive qualitative services across both indirect and direct taxes (advisory and litigation) work. Our tax team comprise of professionals with diverse expertise, which include not only legal professionals but also Chartered Accountants and Company Secretaries.

### Indirect Taxation

- Compliance with the provisions of indirect taxation.
- Consulting & assistance in implementation of GST.
- Review of the GST implementation done by the company.
- Undertaking comprehensive reviews of business operations to identify tax planning opportunities and compliance gaps.

### Income Tax Advisory

We, at Khurana and Khurana, design, structure and implement the tax planning most effectively according to the client suitability. We provide income tax advice in following areas:

- Corporate Tax Matters
- Individual & Non-Resident Indian Tax Matters.
- LLP, Partnership taxation
- Trust Taxation

### Indirect Taxation Litigation

- Consultancy and compliance with effective tax strategies
- Drafting of replies, appeals, petitions and various other statutory applications under GST and erstwhile acts.
- Representation before various judicial as well as quasi-judicial forums.

### Certifications Under Income Tax Act

- Special provisions for computing income by way of royalties, etc. in case of Non-residents;
- Certification of arms-length price u/s 92 of the income Tax Act, 1961;
- Certification under the indirect taxation;
- Certificates for foreign remittance to be made by resident in India to foreign entity outside India u/s 195 of the Income Tax Act, 1961;
- Net worth Certificates needed for the purpose of bank finances, furnishing of bank guarantee and issuance of Visas by the Embassy.

## Audit

- Statutory Audit;
- Internal Audit;
- Management Audit;
- Stock Audit;
- Tax Audit;
- Revenue Audit;
- GST Audit.

## Due Diligence Audit

- Identifying legal and financial risks associated with investing in a particular-business;
- Preparing a report on the legitimacy of a target business and its assets;
- Advice on minimizing investment risks.

The work which is performed within the due diligence procedure may be divided into three interconnected parts:

- Financial Due Diligence
- Tax Due Diligence
- Legal Due Diligence

## Accounting

- Management accounting system development.
- Maintenance of proper record of books of accounts, including but not limited to recording of day-to-day expenses / receipts, monthly Profit & Loss statements, inward & outward Invoice recording, monthly GST, TDS compliances and sharing of monthly MIS with the management.

## Payroll Processing

- Preparation of monthly salary statement;
- Appropriate deductions from the salary as per the applicable laws;
- Computation and deposit of TDS, ESI, PF, etc.;
- Disbursement / online payment of salary;
- Reimbursement of medical, telephone bills, etc.;
- Issue of Form 16 to the employees;
- Periodic reconciliation of payments / statutory deductions, etc. with books of accounts.

# Core Secretarial Service Verticals

## Business Formation / Incorporation

- Incorporation of Private & Public limited companies;
- Incorporation of non-profit / Sec 8 Company and formation of Trust & Society;
- Conversion of Private limited company into Public limited (and vice-versa);
- Conversion of proprietorship concern & partnership firm into a company;
- Formation of a Limited Liability Partnership, and conversion thereof into a company;
- Setting-up of a Branch Office, Liaison Office or Project Office in India of a body corporate incorporated outside India.

## Registration and Licenses

- Registration under EPF & ESI Act;
- GST and other tax related registration;
- STPI / EOU registration;
- Registration under Shops & Commercial Establishments Act;
- Registration under Factories Act;
- Registration under MSME Act.

## Assistance in Corporate Actions

- Allotment and transfer of shares;
- Right Issue, Bonus Issue, Private placements;
- Share Stamping;
- Creation/Satisfaction of charges;
- ESOP implementation;
- SBO process implementation;
- Shifting of registered office
- Debentures listing;
- Change of name of Company;
- Change of Directors/KMP;
- Scrutinizing Annual General Meetings;
- Convening of Board Meetings, Annual General Meetings, Committee Meetings etc as per mandates issued under Secretarial Standards;
- Issue of Search Reports;
- Issue of Certificates viz Reconciliation of Share Capital Audit, Compliance Reports etc.;
- Secretarial Audit.

## Statutory Records and Registers

## Compliances and Filing of Forms

### Banking

We have a comprehensive service portfolio to the lenders, borrowers, advisers, and other intermediaries. The clients include leading banks, financial institutions, NBFCs, and business houses. The firm handles the entire spectrum of work including due diligence on the Borrowers, Promoters and Projects / Securities, structuring transactions, drafting term sheets and transactional documents, negotiations, advising on the regulatory framework and related issues. The firm has its advocates empanelled on the Bank of India and State Bank of India, India's two largest Banks.

- Restructuring a business,
- Clearance of debt,
- Drafting or negotiating contract,
- Vetting legal documents,
- Settling Recovery issues,
- Structuring Limited Liability Partnership,
- Global Commercial Issues,
- Dispute Resolution,
- Fund Development,
- Preparing pleadings and drafts,
- Replying to queries and complaints,
- Review in Bank policies,
- Review and draft lease deeds,
- Research on Bank policies and statutory provisions,
- Ensuring legal compliance,
- Advising on leveraged financing,
- Handling Bankruptcy litigation,
- Project Development,
- Recovery of loans,
- Handling deferred payment issues,
- Settlement of NPA (Non-performing assets),
- Managing issues regarding SARFAESI Act " Securitizations and Reconstruction of Financial Assets and Enforcement of Security Interest Act",
- Settling cases relating to Negotiable Instruments Act,
- Settling cases relating to RTI Act,
- Handling Debt Recovery Tribunal,
- Handling matters of mortgage, real estate cases, contract, insurance, indemnity, foreign exchange investment, ombudsman complaint, consumer case, cross-border transactions, taxation to overall operations of banks

All companies incorporated in India are required to comply with various provisions of the Indian Companies Act, 2013 and the rules thereunder. Companies are required to obtain various licences, certificates and approvals from several regulatory authorities. Khurana and Khurana advises and provides secretarial services to a broad spectrum of companies, from closely held start-ups to public listed companies with a wide shareholder base, on several issues arising in corporate, securities and allied laws.

### **NCLT Matters**

- Oppression and mismanagement petitions and applications, etc.
- Drafting of schemes of business restructuring.
- Acquisition / Merger/ Amalgamation / Restructuring / Winding Up / Striking off Companies/ Compounding of an offence under Companies Act 2013/ takeover etc.

### **Corporate Litigation**

- Representation before the Registrar of the companies, Company law board, Tribunal, Central Government, Regional Director

### **Mergers and Acquisitions**

- Legal due diligence.
- Advisory services for transaction structuring in mergers, acquisitions, de-mergers, private equity investments and joint ventures.
- Drafting, reviewing and negotiating transaction documents, including:
  - Term Sheet / Memorandum of Understanding (MoU);
  - Share Purchase Agreement;
  - Share Subscription Agreement;
  - Shareholders Agreement;
  - Joint Venture Agreement;
  - Business / Asset Transfer Agreement;
  - Merger and de-merger schemes.

## Exemplary Clientele

- ABB
- American Superconductor
- Alembic
- ABDI Ibrahim
- Avery Dennison
- Advinus
- Amorepacific Corporation
- Airbus Defense & Space GMBH
- Bayer
- Bharat Petroleum
- Battelle
- Bell Helicopter
- Bracco
- Cambridge Medical Robotics Ltd
- Chassis Brakes
- Cipla
- Cadence
- Crompton Greaves
- DU Pont
- Dhama Innovations
- Diasys
- Deutsche Teleko.
- Diro Inc.
- Emerson
- Eisai
- FLSmidth
- Fujitsu
- Furuno
- Glenmark
- Haier
- Hawkins
- Honda
- HUAWEI
- Hyundai HYSCO
- Imerys
- IML
- Indo Simon
- Indian Oil
- Invent India
- Intex
- Imagination
- KPIT Cummins
- L&T
- Liteon
- Marico
- Master Card
- Mercedes-Benz
- Milton
- Mylan
- Novartis
- Navistar
- Panasonic
- Piramal
- Sabic
- Snapdeal
- STAAR Surgical Company
- Tejas Networks
- Torrent Pharma
- Unichem
- Vedanta
- Xiaomi



## Exemplary Rankings and Recommendations



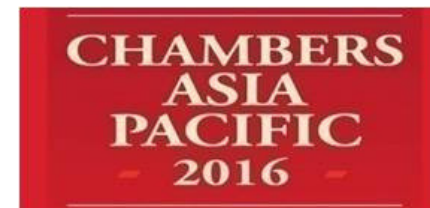
"A **Leading Firm** in Patent and Trademark Practices"  
-- 'Legal 500' and 'Managing IP'



"Khurana & Khurana Advocates and IP Attorneys is  
**highly recommended** for IP matters"  
-- 'Legal 500'



"It has been **rapidly built up a sizeable team** with well-honed drafting abilities **across the spectrum of technologies**"  
-- 'IAM'



K&K has been recognized by **Silicon India** among the **10 most promising Corporate Legal Consultant.**

K&K has won an award for the **"IP Patents Law Firm of the Year"** by Corporate INTL magazine consequently for the years 2012-13, 2014-15, 2015-16, and 2016-17.

Khurana & Khurana's co-founding Partner, Mr. Tarun Khurana, recognized **among the top Patent Lawyers around the world**

-- IAM 1000 Patent

Khurana & Khurana's co-founding Partner, Mr. Tarun Khurana, recognized as the **top 50 IP Lawyers in India**

-- India Business Law Journal

# Contact Us

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